



IRAMOO PRIMARY SCHOOL No. 5152

TRANSITION KINDER to PREP POLICY



Help for non-English speakers

If you need help to understand the information in this policy, please contact Iramoo Primary School on (03) 9741 2803 or iramoo.ps@education.vic.gov.au.

Rationale:

Starting school is a big milestone for children. It marks the beginning of children's education, setting strong foundations for life-long learning. Research shows that a positive start to school leads to better learning and wellbeing outcomes for all children. It helps to support children's continuity of learning and development and assists them to feel secure, confident and connected to new people and places.

Iramoo Primary School endeavours to make the transition to primary school as enjoyable and positive as possible through our comprehensive transition program.

Aims:

- To ensure that our young children receive the best possible start to their school life.
- To enable preschool aged children to become familiar with the school environment, teachers, routines and classrooms.
- To enable preschool aged children to develop confidence with their new learning environment.
- To enable our young children to participate in a variety of school activities.

Implementation:

During Term 1:

- Transition Coordinator to visit local kindergartens/childcare centres to provide dates and procedures regarding the enrolment process at Iramoo Primary School.
- School tours are scheduled to show new parents/carers around Iramoo's buildings and facilities. Other tours may occur throughout the year on alternate Wednesdays.

During Term 3:

- Transition Coordinator to begin organising Term 4 Transition Program.
- Transition Coordinator will email or post on Compass information regarding the Prep Transition Program for children enrolled in Prep for the following year.
- Name tags will be made for all enrolled children in the Transition Program.
- Year 5 teachers to identify Year 5 student helpers and provide names to the Transition Coordinator.

During Term 4:

- The Prep Transition Program will commence on the third Friday of Term 4. The program will operate for eight sessions and the final day will be in the week prior to the Orientation Day.
- The Prep Transition Program will operate on Friday afternoons between 1:45pm and 2:45 pm.
- Year 5 student helpers will assist with the Transition Program.

- Parents/carers of children taking part in the Transition Program will be invited to attend information sessions. Information will also be posted online.
- A Prep Information session will be held each year.
- Prep Information booklets and grade details to be distributed to parents/carers before the Prep Orientation Day.
- The Orientation Day will be held early in December for all children enrolled in Prep for the following year.
- The coordination of this day is to be undertaken in conjunction with Year 6/Year 7 Orientation.
- Iramoo representatives will communicate directly with kindergarten teachers to capture information about children’s skills, capabilities and dispositions to learning.
- Transition Learning and Development Statements (Transition Statements) will be sent electronically from the kindergartens to the school. These statements include valuable information on children’s skills, capabilities and dispositions to learning and are important in supporting children’s continuity of learning.
- The Transition Coordinator to collate the Transition Learning and Development Statements and distribute the information to the following year’s Prep teachers.
- When organising class structures for the following year, information gathered from the kindergarten teachers, supervising Prep teachers and parent/carer requests will be considered.
- Inform parents/carers that Prep students will attend for four full days from the start of the school year for the first three weeks of school. The exact dates each year will vary. Parents/carers will be notified through the Prep Information booklet.

Further information and resources

[Transition — Early Childhood to School: Policy | education.vic.gov.au](https://www.education.vic.gov.au/transition/early-childhood-to-school/policy)

POLICY REVIEW AND APPROVAL

Policy last reviewed	Term 3, September 11, 2023
Approved by	School Council
Next scheduled review date	Term 3, September 2026