

EDUCATIONAL ASSISTANCE POLICY



Help for non-English speakers

If you need help to understand the information in this policy, please contact Iramoo Primary School on 9741 2803 or iramoo.ps@education.vic.gov.au.

Rationale:

The purpose of this policy is to assist our school to support students with diverse learning needs and disabilities. All students have different needs, strengths and interests as well as barriers or challenges. Individualised learning opportunities are essential for the development of each and every child.

Aims:

- Identify and provide for the individual educational and behavioural needs of every student.
- Ensure that all students have the same access to learning at school and are provided with appropriate adjustments and supports.

Implementation:

- Students will be identified and have an Individual Education Plan (IEP) or Individual Learning Plan (ILP).
- SMART goals will be developed by teachers and identified from data, observations and student needs and, with opportunities for parent/carer consultation. Recommendations from allied health reports and assessments will also inform goals setting.
- Goals developed will focus on the student's individual needs which may include challenges/barriers to learning, behaviour, social and physical needs, and attendance.
- IEPs/ILPs will be developed, and teachers will follow Iramoo Primary School's ILP/IEP timeline.
- An IEP/ILP will be developed for all children who:
 - have a Koorie background
 - are in Out of Home Care (OoHC)
 - receive disability funding under Disability Inclusion
 - are working 12 months or more below the expected year level
 - are working 18 months or more above the expected year level
 - are learning English as an Additional Language (EAL)
 - are participating in an intervention program
 - display poor work habits and/or behaviour
 - have poor attendance.
- The school and parents/carers will have a copy of the agreed IEP/ILP.
- IEPs/ILPs will also detail agreed strategies and responsibilities of each party.
- Students and teachers will **regularly** refer to the IEP/ILP to monitor student progress, achievement of the individual goals and to guide planning and instruction.
- The achievement of IEP/ILP goals will be supported by evidence.
- Student Support Group (SSG) meetings will be held once a term for children who receive disability funding.
- SSG meetings will be held for Koorie and OoHC students, once a term.
- SSG meetings will be held for other children identified at risk, as required.

The following websites and resources provide additional useful information:

- [Department of Education, Disability Inclusion](#)
- [IEPS](#)
- [Students with Disability](#)
- [Student Support Groups](#)
- [Supporting Students in Out-of-Home-Care](#)

Other school related policies

- [Children's Health and Wellbeing policy](#)
- [Student Engagement and Inclusion policy](#)

Communication

This policy will be communicated to our school community in the following ways:

- available publicly on our school's website
- included in staff induction processes and staff training
- discussed at staff briefings/meetings as required
- reminders in our school newsletter
- hard copy available from school administration upon request.

Policy REVIEW and Approval

Policy last reviewed	June, 2025
Approved and ratified by	School Council
Next scheduled review date (3 years)	June, 2028