



TRANSITION

KINDER to PREP

POLICY



Help for non-English speakers

If you need help to understand the information in this policy, please contact Iramoo Primary School on (03) 9741 2803 or iramoo.ps@education.vic.gov.au.

Rationale:

Starting school is a big milestone for children and their families. The transition between learning environments can be both challenging and exciting. A positive start to school, leading to greater and ongoing connection with school has been identified as a factor in disrupting cycles of social and economic disadvantage, and in promoting resilience among young people.

Iramoo Primary School endeavours to support students to successfully transition from their early childhood learning setting to the school setting. We actively foster responsive relationships with each child and their families, as well as with each other, recognising the importance of continuity and consistency while acknowledging change.

Aims:

- To ensure that our young children receive the best possible start to their school life.
- To implement a comprehensive transition program to support preschool children to transition to the primary school setting.
- To enable preschool aged children to become familiar and confident with their new learning environment, teachers, routines and classrooms.
- To enable our young children to participate in a variety of school activities.

Implementation:

During Term 1:

- The Transition Coordinator to make contact with local kindergartens/childcare centres to provide dates and procedures regarding the enrolment process at Iramoo Primary School.

During Term 2:

- Enrolment application process opens at the beginning of Term 2.
- School tours are scheduled to show new parents/carers around Iramoo's buildings and facilities. Other tours may occur throughout the year on alternate Wednesdays.

During Term 3:

- The Transition Coordinator to begin organising our Term 4 Prep Transition Program.
- The Transition Coordinator will post information on Compass regarding the program for children enrolled in Prep for the following year.
- Name tags will be made for all enrolled children in the program.
- Year 5 teachers to identify Year 5 student helpers and provide names to the Transition Coordinator.

During Term 4:

- The Prep Transition Program sessions will be held in Term 4. The program will operate for at least five sessions from 2.00pm to 3.00pm, and the final day will be in the week prior to the Orientation Day.
- Year 5 student helpers will assist with the Prep Transition Program.
- Parents/carers of children taking part in the Prep Transition Program will be invited to attend information sessions. Information will also be posted on Compass.
- A Prep Information session will be held each year at the conclusion of the program.
- Prep Information booklets and grade details to be distributed to parents/carers before the Prep Orientation Day.
- Information will be provided to families from culturally and diverse backgrounds using the interpreter service or via our school-based Multicultural Education Aide.
- Our school has enhanced processes to support students with additional needs to transition to school. Additional information can also be found at: [Transition to primary school for children with disability | vic.gov.au](https://www.vic.gov.au/transition-to-primary-school-for-children-with-disability)
- The Prep Orientation Day will be held early in December for all children enrolled in Prep for the following year.
- The coordination of this day is to be undertaken in conjunction with Year 6/Year 7 Orientation Day.
- Iramoo representatives will communicate directly with kindergarten teachers to capture information about children's skills, capabilities and dispositions to learning.
- Transition Learning and Development Statements (TLDS) will be sent electronically from the kindergartens to the school. These statements include valuable information on children's skills, capabilities and dispositions to learning and are important in supporting children's continuity of learning.
- The Transition Coordinator to collate the TLDS and distribute the information to the following year's Prep teachers.
- When organising class structures for the following year, information gathered from the kindergarten teachers, supervising Prep teachers and parent/carer requests will be considered.
- Inform parents/carers that Prep students will attend for four full days from the start of the school year for the first three weeks of school. The exact dates each year will vary. Parents/carers will be notified through the Prep Information booklet and Compass posts.

Further information and resources

[Transition — Early Childhood to School: Policy | education.vic.gov.au](https://www.education.vic.gov.au/transition-early-childhood-to-school-policy)

POLICY REVIEW AND APPROVAL

Policy last reviewed	Term 3, August 17, 2026
Approved by	School Council
Next scheduled review date	Term 3, August, 2029