



IRAMOO PRIMARY SCHOOL No 5152

CHILDREN'S HEALTH AND WELLBEING POLICY

Rationale:

Children's health and safety is vital for their learning and development. Our school promotes a healthy, supportive and secure environment in which our children thrive. We aim to raise awareness of what makes students resilient, develop strategies to promote positive relationships, build student connectedness to school and increase coping skills.

Aims:

- To promote a positive environment in which all staff assume responsibility for student welfare, endeavouring to provide meaningful experiences for all children.
- For children to feel safe and secure in a supportive environment and where a sense of belonging and wellbeing is strengthened.
- For children to develop positive social behaviours and problem solving skills.
- To ensure that staff are skilled and proactive in the management of student welfare issues.
- To ensure that communication processes and protocols are clear and well known to ensure the effectiveness of student welfare support.

Implementation:

Yard

- At least 4 teachers will be on duty at all recess times and 15 minutes before and after school with additional supervision being provided by the school's Education Support Staff (ESS).
- Any child who is still in the school grounds after 3.15pm must be sent to the office and parents/carers will be contacted to organise pick up from school.
- If child/children are not picked up by 3.30pm the school will attempt to contact parents/carers or other known contacts to the school. If no contact is made they will be sent to our school's After School Care program, if eligible and at a cost to the parent/carer.
- Police will be contacted and children will be taken to the local police station if:
 - all reasonable attempts have been made to contact the appropriate, reasonable adult *and*,
 - it is well beyond normal collection time *and*,
 - they are not eligible to attend our After School Care program.
- All playground equipment must be maintained in safe and working order, including landing areas.
- Students to play on age-appropriate play equipment.
- Whilst it is recognised that rubbish must be picked up, children are to be instructed not to pick up syringes, glass etc. but to report such items to a member of staff.
- If a child becomes ill/injured while in the yard they must report to the yard duty teacher who will at their discretion send them to the sickbay with a 'sickbay pass'.
- All teachers on yard duty will carry a basic first aid kit and wear a high visibility vest.
- Staff are regularly informed of children with specific needs and of playground emergency procedures.
- School follows Sun Smart recommended procedures.

Class

- Any child not collected by 3.15pm after school **must know** they are to go to the office.
- Any child leaving school early **must** be signed out at the office and his/her teacher notified.
- During class time children go to the toilet or on errands in pairs.
- If a child becomes ill/injured in class, the child and two other children are sent to the office with a sickbay form. The sick child goes directly into the sickbay while the other children inform office staff and then return to class.

Sickbay

- Parents will be contacted when a child has vomited or has head injuries or when there is any doubt of possible fracture, gash/tear, continual stomach cramps and for dry clothes if not available.
- The school will ensure that a staff member with current first aid qualification is on duty in the sickbay.
- Children with identified head-lice must obtain a clearance certificate before returning to school. A doctor/nurse or one of our qualified staff may issue this.
- Ensure that teacher yard duty bags have basic first aid kit items each week.
- A sickbay register will be maintained using COMPASS detailing name, time, parent/guardian contacted by phone, return to class or home.

Welfare

- Children with emotional needs can be referred to the appropriate support agencies for assistance.
- Student welfare is a shared responsibility between school, home and the community.
- The school adopts a proactive and strategic approach to issues of student welfare.
- The school implements welfare support structures and programs, which prioritise and address the identified needs of individual students or the school as a whole. Refer to: **2019 Student Engagement and Inclusion Policy.**

Visitors

- Visitors to the school must report directly to the office.
- All visitors must sign in and out at the office.
- Visitors must wear an Iramoo Primary School Authorised Visitors lanyard.
- Past students visiting can only be on school grounds for one session and not during recess or lunch times.

Programs

The school implements a variety of programs to support students' health & wellbeing and social development.

The school provides the following support structures:

- monitoring of and responding to issues regarding student punctuality and attendance
- protocol for Mandatory Reporting of Child Abuse (Department of Health and Human Services - DHHS)
- staff complete the yearly online Mandatory Reporting Professional Development Module
- Student Support Group meetings for children in need
- referrals via Student Welfare Coordinator and School Psychologist.

The school accesses services that provide support for students and staff, which include:

- school Psychologist for psychological and academic assessment
- strategies providing support for children with specific learning needs (Individual Learning Plans)
- guidance and support from the DHHS case managers and support workers
- school Chaplaincy program
- relevant Department of Education and Training (DE&T) support staff
- school Nurse
- Anglicare, IPC Health, Royal Children's Hospital, Mental Health Services.

The school will:

- identify children with specific welfare issues by creating support groups, developing appropriate individual programs including goals, monitoring performance and behaviour and providing ongoing support
- collect information and data regarding types of welfare issues and the support provided to the students
- require all teachers to record all student 'interventions' on the summary sheet provided in children's individual files.
- comply with privacy issues according to DE&T Guidelines.

Evaluation:

- This policy will be reviewed as part of the school's three-year review cycle.